6th May, 2016

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on Thursday 12th May, 2016 at 7.00pm.

Yours sincerely,

Sarah Harvey
Clerk to the Council

AGENDA

1. Welcome from the Chairman.

2. Election of Chair
   To elect the Chairman of the Council for the financial year 2016-2017 and to receive the signed Declaration of Acceptance of Office.

3. Election of Vice-Chair
   To elect the Vice Chairman for the financial year 2016-2017.

4. To receive, consider and accept apologies for absence.

5. To receive declaration of interests on agenda items.

   Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

6. A resolution to adjourn the meeting for Parishioners Questions and Statements.

7. To confirm as correct the minutes of the Parish Council Meeting held on 14th April, 2016.

8. Matters arising from the minutes for information only.

9. St Mary’s Church
   a. To receive an update regarding the display of the Tower of London Ceramic Poppy.
   b. To approve a quotation for repair work to St Mary’s Church Clock.

10. Open Spaces
    a. To consider listing the War Memorial via Historic England’s War Memorial Listing Project.
    b. To receive further information relating to the provision of affordable housing.
    c. To receive an update relating to the Japanese Knotweed.
    d. To receive an update regarding the Pavilion repairs.
    e. To receive an update regarding the Restorative Justice meeting.
11. **Correspondence**  
To note any general correspondence received.  
a. BCKLWN, Five Year Housing Supply  
b. Norfolk County Council, Market Fair Scheme.  
c. Norfolk Parish Training & Support, Spring/Summer Courses.  
d. To consider any other correspondence received since 9th May, 2016.

12. **Planning Matters**  
a. Planning applications received.  
b. Applications approved/refused by Borough Planning Control.

13. **Footway Lighting**  
a. To receive reports of any lighting problems.

14. **Finance**  
a. To note accounts for payment under the Late Payments Interest Act (1998).  
b. To approve the accounts for payment (list at meeting).  
c. To note the finance received during April.  
d. To approve the April financial statement.  
e. To approve the financial accounts for the financial year ending 31st March, 2016.  
e. To approve the direct debits in force for the financial year 2016 - 2017.

15. **Highway Matters**  
a. Matters reported to the Clerk prior to the meeting.  
b. To discuss issues relating to the agricultural traffic, Wells Road.

16. To note the date of the next Parish Council Meeting, 9th June, 2016 and to consider any items to be placed on the agenda.